



APPLICATION FOR LICENSE  
TO SOLICIT IN THE BOROUGH OF SWISSVALE  
*Borough Ordinance 83-3*

Name of Business: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Nature of Business: \_\_\_\_\_

Names of Solicitors:

- |          |          |
|----------|----------|
| 1. _____ | 2. _____ |
| 3. _____ | 4. _____ |
| 5. _____ | 6. _____ |

**All applicants must provide:**

- A current (90 days or less) Criminal background check before application is approved and permit is issued. (Criminal background checks can be generated at <https://epatch.state.pa.us/Home>)
- All applicants must provide a valid photo Id.
- Permit fee is due at time of application. **Permit fees: \$100 per week.**
- All solicitations for a charitable organization shall be accompanied by a copy of the Grant of Exemption issued by the Internal Revenue Service.

**Solicitation in the Borough of Swissvale is strictly enforced and limited to the hours of 9am-7pm, Monday- Saturday.**

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Date of Approval: \_\_\_\_\_ Permit #: \_\_\_\_\_ Fee Paid: \_\_\_\_\_

Approving Officer Signature and Number: \_\_\_\_\_